

### POST RESULTS SERVICE

If you are unhappy with a result, you should contact 6<sup>th</sup> Form Staff, your subject teacher or the Exams Dept **immediately** to discuss the available post results services - particularly if a university place is at stake.

### Access to Scripts

#### Copy script

**Why:** To help decide whether or not to request a Review of Marking.

**You must:** Complete the online form giving permission for your script to be used in College with/without your name.

**When: Deadline 24<sup>th</sup> September.**

**Cost:** £6 per script.

#### Original script

**Why:** To illustrate strengths and weaknesses. To understand where marks were gained or lost.

**You must:** Complete the online form giving permission for your script to be used in College with/without your name.

**When: Deadline 24<sup>th</sup> September**

**Cost:** £6 per script.

### Review of Results

*\*Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking.\**

#### Priority Review of Marking

**Why:** If a university place depends on the outcome.

**You must:** Complete the online form giving permission for this as your mark and subject grade may be **lowered**, raised or remain unchanged.

**When: Deadline 20<sup>th</sup> August**

**Cost:** £78 per unit -- the exam board will only refund fee if the **overall A Level grade** is changed.

#### Review of Marking

**Why:** To check marking if you are very close to a grade boundary or are very surprised by your result.

**You must:** Complete the online form giving permission for this as your mark and subject grade may be **lowered**, raised or remain unchanged.

**When: Deadline 24<sup>th</sup> September.**

**Cost:** £62 per unit -- the exam board will only refund the fee if the **overall A Level grade** is changed.

**To request one of these services, please complete the online form before the deadline and pay the appropriate fee via School Gateway.**

Queries should be emailed to [exams@freman.org.uk](mailto:exams@freman.org.uk)

### CERTIFICATES

Exam certificates (AS + A Level) will be issued at the Leavers' Christmas Reunion. Alternatively, they will be available for collection from the college office in November. If you are unable to collect them, arrangements can be made to send them by recorded delivery. You will need to **send confirmation of delivery address** and **£4.00** to cover costs. Alternatively, you can give signed consent for someone to collect them on your behalf.

Uncollected certificates will only be retained by the college for **twelve months**. The exam boards will **not** replace certificates that have been lost, damaged or have not been collected by a candidate. You would have to contact each exam board directly requesting a Certified Statement of Results to replace lost certificates – these will cost approximately £50 each.

**It is important that you collect and look after your certificates carefully - they WILL be required for future college, university or job applications.**